

How to do Save Out-put Data from Job Submission on Banner Internet Native forms

Using Database in Job Submission - How to save jobs to your PC through Job Submission

From GJAPCTL:

Process: Type in the **Name of your Job**, *select Next Block*

Printer: Type in **database**, *select Next Block*

Submission: Either **Save Parameters** or **Submit** the job for process, *Select Save*

Oracle Developer Forms Runtime - Web

File Options Edit Block Field Record Query Help Window

Process Submission Control Form GJAPCTL 5.2 (PROD)

Process: FGRODTA Organization Detail Activity Parameter Set:

Printer Control

| Printer | Special Print | Lines | Submit Time |
|----------|---------------|-------|-------------|
| DATABASE | | 55 | |

Parameter Values

| Parameters | Values |
|---------------------------|--------|
| 01 Fiscal Year | 02 |
| 02 Chart of Accounts | 1 |
| 03 From Organization Code | |
| 04 To Organization Code | |

LENGTH: 1 TYPE: Character O/R: Optional M/S: Single
Enter C-Committed, U- Uncommitted, B-Both

Submission

Save Parameters As: Hold Submit

Save Entered Parameters; CHECK to save.

Record: 1/1 <OSC>

The auto help line will show the job number.

From the **Options Menu**, *Select Review Output*.

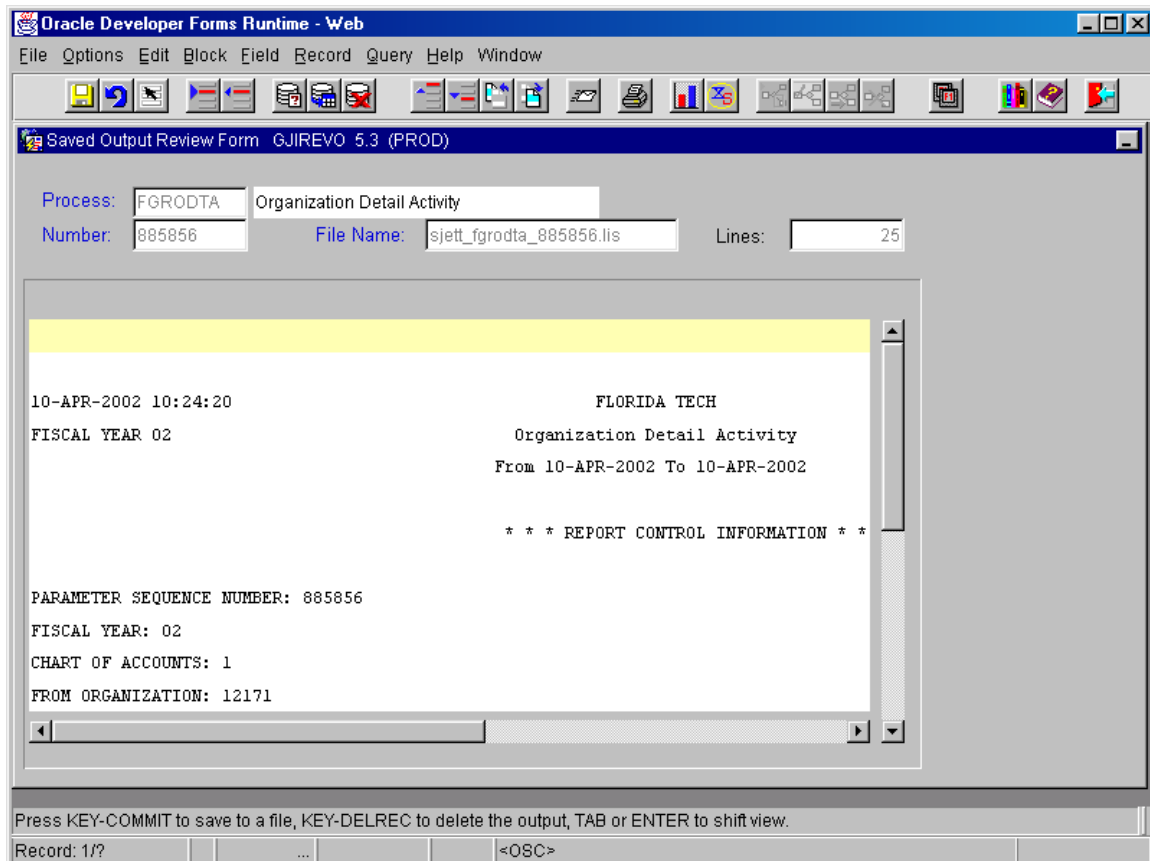
This brings you to the form **Saved Output Review Form - GJIREVO**

Process: The Job defaults for you

Number: The number defaults for you

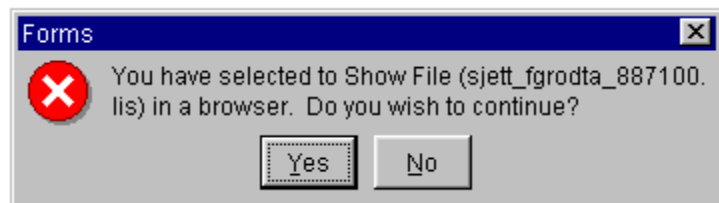
File Name: *Double Click* in this field to find your job. Select the **.lis** file.

Review the information and decide whether you want to save it to your harddrive.



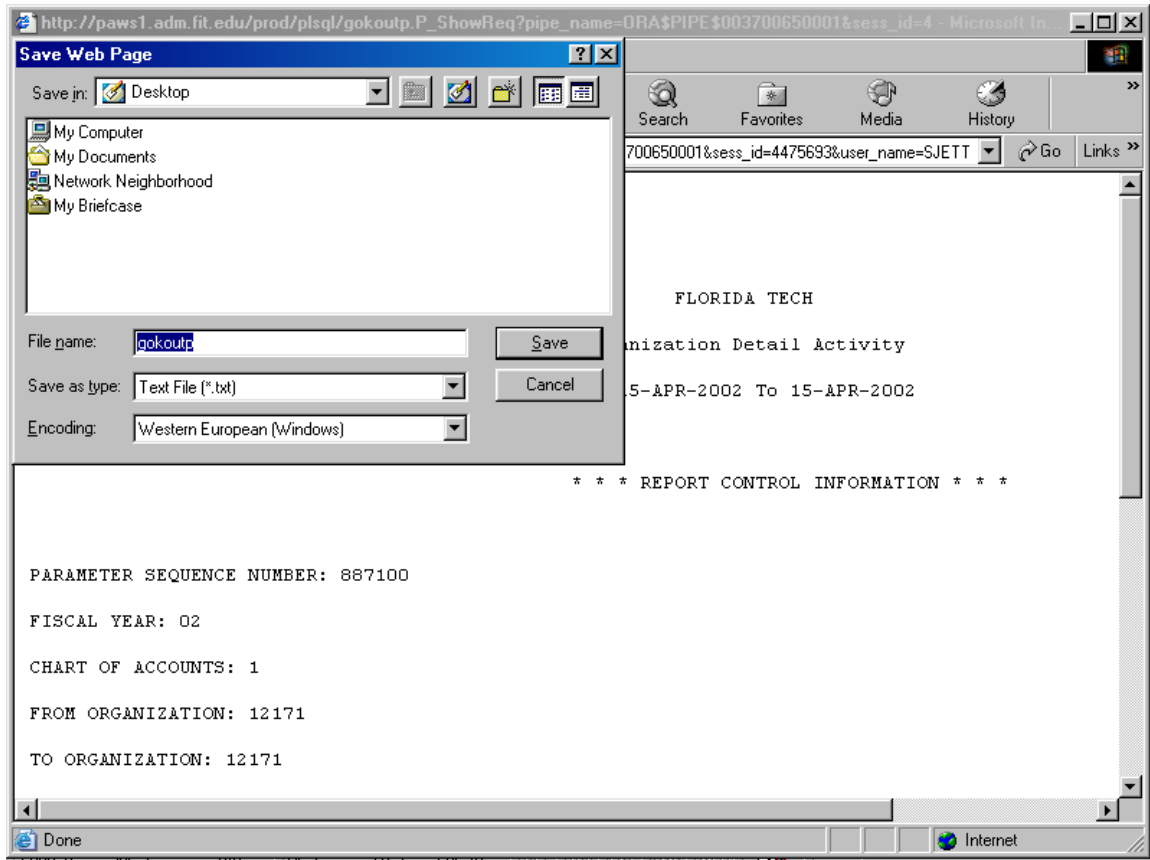
From the **Options Menu**, Select, **Show Document (Save and Print File)**

You should receive this message:



Click on 'Yes'

This will bring you to a web page with your report on it.
On the **Menu Bar**, select **File**, then **Save As**.



This will bring up a window to save your file
Save In: Select the **Drive** (ex. 'C') and the **Folder** (ex. 'My Documents') you want to save your document to.
File Name: Name your file
Save as Type: Save as Text File (this should default)
Click on the Save Button.

The document has now been saved to your hard drive.

