

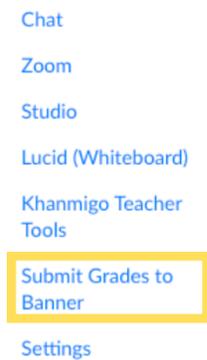
Submitting Midterm and Final Grades Via Canvas



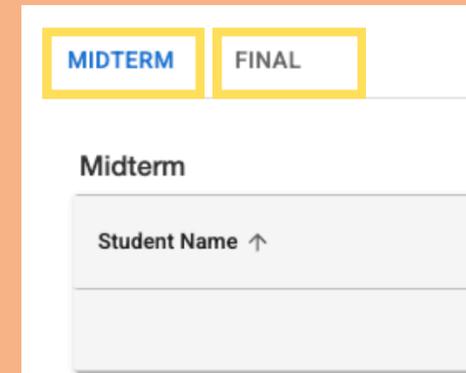
Go into the Canvas course for which you wish to submit grades.

01

02



Click the "Submit Grades to Banner" button on the left side menu.



Select the desired tab for submitting either Midterm or Final grades.

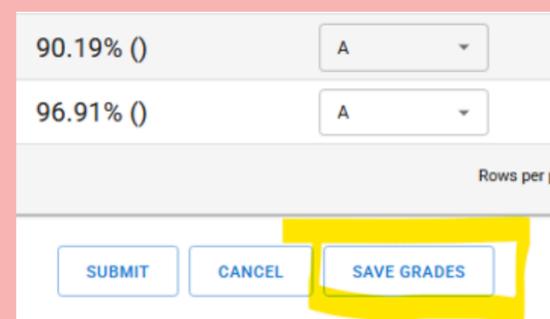
03

Student Name ↑	Current Grade	Midterm •
[Redacted]	95.74% ()	[Dropdown]
[Redacted]	95.28% ()	A
[Redacted]	84.41% ()	B
[Redacted]	90.58% ()	C
[Redacted]	75.55% ()	D
[Redacted]	94.97% ()	F
[Redacted]		I
[Redacted]		A

Enter the grades (in the third column)

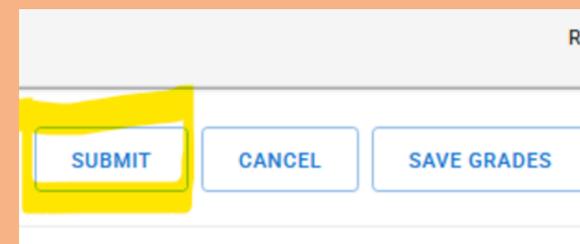
04

05



Save the grades by clicking the "Save Grades" button. This button is at the bottom of the page

06



Submit the grades by clicking the "Submit" button. This is at the bottom of the page.

07

Midterm •	Submitted Grades •
A	A
A	A
B	B

Double-check your submitted grades by looking in the fourth column.